

Agency questionnaire

Please send original to: Schmetterling International GmbH & Co. KG, Geschwand 131, 91286 Obertrubach-Geschwand, Germany

1. Company name and master data

_____	_____
Travel agency (Reisebüro)	Telephone number (Tel-Nr.)
_____	_____
Street (Straße)	Fax (Fax-Nr.)
_____	_____
Country/Postcode/City (Land, PLZ, Ort)	E-Mail (E-Mail)
_____	_____
Post box (Postfach)	Website (Internetseite)

2. Private address of the owner office (Privatanschrift Inhaber/ Geschäftsführer:)

_____	_____
Name/Surname (Vor- und Zuname)	Emergency call/ Mobile phone (Notruf/Handy)

Street (Straße)	
_____	_____
Postcode/City (PLZ, Ort)	Owner e-mail adress (E-Mail)

3. Legal form (Rechtsform:)

- individual business (Einzelfirma)
 Ltd (GmbH)
 civil-law association (GbR)
 plc (AG)
 limited partnership (KG)
 partnership in commerce (oHG)

4. European tax number: _____ (Please enclose the certificate of registration) (Europäische Steuernummer)

5. Banking details (Bankverbindung)

Name of the bank (Bankname): _____
 other: _____ EUR
Account holder (Kontoinhaber) : _____
Bank Account Number IBAN (Kontonummer): _____
Swift Code (BIC) (Swift Code): _____

6. I am aware that belonging to other corporate travel agencies is impossible. (Ich/Wir habe/n registriert, dass Doppelmitgliedschaften bei Kooperationen nicht möglich sind.)

7. Did collaborations with other cooperations exist? (Bestand eine Zusammenarbeit mit anderen Kooperationen?)

- No (Nein) Yes, with (Ja, mit) _____ from (von) _____ to (bis) _____

Please attach a proof of the resignation. (Bitte Kündigungsbestätigung beilegen!)

With my signature I confirm the correctness and completeness of my personal data indicated above.
Any changes to this information are immediately notified via e-mail to Schmetterling.

.....
City, date
(Ort, Datum)

.....
Stamp
(Stempel)

.....
Signature(s) of the owner(s)
(Rechtsverbindliche Unterschrift)